

Minutes of RLTSC General Committee meeting held on Monday 2nd December 2019

Present: Simon Spalter (SS) Chair, Dermot Wickham (DW) Hon Sec, Simon Hancock (SH) Treasurer, Mike Jaffa (MJ), Kyri Costi (KC), Suzi Lynch (SL)

Apologies: Niall Jacobs (NJ)

In attendance: Jordan Miles (JM)

Conflicts of interest: None declared.

Matters arising: *Tree maintenance:* This has been deferred as SS is currently progressing a larger project including refurbishing the driveway, some of the car park etc for which we may get some funding. He will give an update later in the month. **Action:SS**

Wimbledon ballot: A new procedure was agreed and the ballot will be held straight after the Club AGM, which is provisionally scheduled for Tuesday 5th May 2020.

Security: Thanks to JET for now sending out a weekly reminder to the member on duty.

Administration: Nicola Eldred (NE) seems to be settling in well and splitting the workload effectively with JET.

Insurance: our policy seems quite comprehensive.

Closed Tennis tournament: The entry for some events was again poor and the Tennis Committee will discuss. **Action:MJ**

MyCourts: A procedure has now been put in place for membership enquiries through his system and NE is handling.

Functions: We do now have a standard charging procedure which is documented and details are available from the Office.

Club shirts: The process for buying clothing via the Club web site is being investigated and this will be discussed at the next meeting. **Action:ALL**

Chairman: We had a fire safety inspection in September and SS has discussed action needed with JET. The fire door from the squash courts cannot be locked, but KC will request a quote for it being alarmed. **Action:KC** SS is discussing siting

of a new mobile phone mast. Regulations about these have changed, but the Club should receive a few hundred pounds in additional rent each year. SS was pleased with the response to his request for members to volunteer to investigate the potential for covered courts at the Club and a second meeting will be held in January 2020. No-one turned up to support the proposal to investigate adding a gym so that option will not be pursued unless some members come forward to take on the project.

Treasurer: Underlying profit for the year, after excluding the £25k grant from Sport England, is ahead of last year. The bar made a small profit and cash is healthy at £180k. SH also suggested that we looked at tightening the conditions for “Pay & Play” members and at increasing the very cheap fees for those aged 25-29. Both of these will be considered before next year’s subscription renewals.

Action:ALL

Tennis: MJ suggested the directing coach should be more involved in Wednesday and Saturday socials. This will be discussed at the next Tennis Committee. **Action:MJ** The Grade 3 tournament was discussed and it seems there is little enthusiasm for this among members, our juniors or their parents, while it also requires a large amount of help from member volunteers. MJ will submit our registration, but if we don’t get a large number of committed volunteers, this event will be discontinued. **Action:MJ**

Squash/IT: KC outlined the benefits and cost savings from our upgraded VOIP telephone system. Suggestions for upgrading the Office PCs and access control were rejected on cost grounds, while our CCTV should be enhanced when the external refurbishment takes place next year.

Social: the proposed New Year party had been cancelled as insufficient numbers had been willing to commit, but the Committee thanked Willy Kaczynski for his efforts. 26 tickets had already been sold for the Christmas Party on 14th December and SL was hopeful of a good turnout if it was publicised in the Newsletter etc. **Action:NJ/SL** We are suffering from a shortage of bar staff and this should also be publicised. **Action:JET/NJ** Members who are also keyholders have been operating the bar in the absence of staff and this is helping generate a profit, although we need a better procedure so that this is accounted properly.

Action:SL

Next meeting: provisionally on Monday 16th March.