



Instruction to your Bank or Building Society to pay Direct Debits



Service User Number (SUN)

4 1 9 3 9 6

Ref: Radlett

Please complete this form and return it to:

Radlett Lawn Tennis & Squash Club, 425 Watling Street, Radlett, Herts WD7 7JG

Name and full postal address of your Bank or Building Society branch

To: The Manager _____ Bank/Building Society

Address: _____

Post Code: _____

Name(s) of account holder(s)

Account Number

Sort Code

Instruction to your Bank or Building Society

Please pay Direct Debits from my account at the request of Radlett Lawn Tennis & Squash Club.

- The amounts are variable and may be debited on various dates.
I understand that Radlett Lawn Tennis & Squash Club may change the amounts and dates only after giving me prior notice.
I will inform the Bank/Building Society in writing if I wish to cancel this instruction.
I understand that if any Direct Debit is paid which breaks the term of this instruction, the Bank/Building Society will make a refund.

Signature(s)

Date

Banks/Building Societies may refuse to accept instructions to pay Direct Debits from some types of account
No acknowledgement required

This Guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
If the amounts to be paid or the payment dates change, Radlett Lawn Tennis & Squash Club will notify you 10 days in advance of your account being debited or as otherwise agreed.
If an error is made by Radlett Lawn Tennis & Squash Club or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.